

Food Business and/or Food Safety Supervisor (FSS) Notification

Most food businesses in NSW are required to notify their food activity details to their Local Government Authority unless exempt. This requirement is imposed by the Food Act 2003. Notification details must include the location of each food premises used by the business. The notification must be updated if any details change, including:

- Before any new food business or premises starts operation or moves location
- If the nature of the business changes
- If ownership changes

Exempt from notification

- 'Primary production' food businesses, eg farmers, storage/transport related to farm food and livestock
- Current licence holders with the NSW Food Authority
- Not-for-profit businesses where the food is not potentially hazardous or where the food will be consumed immediately after thorough cooking

Permanent food business Temporary food event FSS Notification

Details of Food Premises/Stall holder: (Complete for each Food Premises/Stall, if more than 2 Copy and attach).

Business/ Stall 1:

Business name:	
Proprietor/company name:	
Business address:	
Email address:	ABN:
Business phone:	Other phone:
Business size: [] Large >100 [] Medium 10-100 [] Small <10	
Primary business type:	
Description of food	

Food Safety Supervisor Notification

Food Safety Supervisor (FSS) details

Certain hospitality and retail food service sector businesses must also designate an FSS and notify the FSS' details. Temporary, short-term food businesses should refer to www.foodauthority.nsw.gov.au/fss and if an FSS is required, please complete the section below.

Food Safety Supervisor (FSS) Notification
Name:
Business address:
Nominated Business:
Business phone:
FSS Certificate Number:
Date of Expiry:

Declaration and consent:

Personal information in this form may be protected by the Privacy and Personal Information Protection Act 1998. By giving this information, I consent to the information being recorded on a database and stored. I also consent to this information being disclosed to other relevant Australian agencies involved in enforcement of food safety and labelling standards and health for relevant monitoring, compliance and/or investigation purposes. My consent includes interstate agencies as applicable. If any information supplied by me may be considered to be untrue or misleading in any respect, I understand that Yass Valley Council may take such action as it believes necessary including the disclosure of the information to any person or body the Authority considers has a legitimate interest in receiving it, and I consent to such disclosure.

Business person name: _____

Business person signature: _____

Date: _____

Following completion, this form may be lodged at:

Yass Valley Council
209 Comur Street,
YASS NSW 2582

or Email Council@yass.nsw.gov.au.

Enquiries: 6226 9234

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